

7 February 1952

Personnel Ceiling.

2. On 4 February 1952, the Director approved of "on duty" personnel ceiling for your staff. Your presently authorized 25X9 table of organization calls for [REDACTED] is understood that you may, in consultation with this Office, make such internal adjustments as you deem appropriate, provided the total ceiling for the components under your jurisdiction is not exceeded.

25X9

4. It is requested that you advise this Office at the earliest practicable date of any immediate internal ceiling adjustments which you desire to make and that, in consideration of the established ceilings and in consultation with the appropriate Administrative Offices, the Agency components under your jurisdiction re-examine their personnel and other administrative support requirements without delay.

125
 Received by _____
 No. _____ in Class. ☐

 _____ 75 2

 _____ 22

L. K. WHITE
Acting Deputy Director
(Administration)